

" The City of Heritage "



EXTRACT

FROM THE MINUTES OF THE 2019/2020 SPECIAL MEETING OF ULUNDI MUNICIPAL COUNCIL IN ACCORDANCE WITH SECTION 29(1) READ WITH SECTION 18(2) OF THE LOCAL GOVERNMENT MUNICIPAL STRUCTURES ACT NO. 117 OF 1998 HELD VIRTUALLY IN COMPLIANCE WITH THE NATIONAL DISASTER MANAGEMENT REGULATION AS CONTAINED IN THE GOVERNMENT GAZETTE NUMBER 43184 ON GOVERNMENT NOTICE NO.R432 ON TUESDAY, 26 MAY 2020 AT 10H00

A13. ANNUAL REVIEW OF FINAL FINANCIAL POLICIES: 5/P

RESOLVED:-

THAT the listed reviewed Financial and Information Technology Policies of Ulundi Municipality for the 2020/2021 financial year be approved.

1. Supply Chain Management Policy
2. Model SCM Policy for Infrastructure Procurement and Delivery Management
2. Declaration of Conflict of Interest Policy
3. Budget Management Policy and Procedures
4. Virement Policy
5. Contract Management Framework
5. Banking, Cash and Investment Policy
6. Petty Cash Management Policy
7. Asset Management Policy
8. Credit Control and Debt Collection Policy and Procedures
9. Revenue Enhancement Strategy
10. Rates Policy
11. Tariff Policy
12. Subsistence and Travel Policy and Procedures
13. Provision for Doubtful Debt and Writing-off of Irrecoverable Debts Policy
14. Payroll Policy and Procedure Manual
15. Contract Management
16. Contract Management Framework
17. Cashflow Management Policy

Information Technology (IT) Policies

1. IT Assets Policy
2. IT Backup and Restore Policy

3. IT Change Management Policy
4. IT Disaster Recovery Plan
5. IT Charter and Governance Framework
6. IT ICT System Access Policy
7. IT Physical Environment Security Policy
8. IT Project Management Methodology
9. IT Security Policy
10. IT Server Room Standard
11. IT Strategy
12. IT Asset Disposal Procedure

CERTIFIED A TRUE COPY

A handwritten signature in black ink, appearing to read 'Z.G. Dhlamini', is written over a horizontal line.

**Z.G. Dhlamini: Director
CORPORATE AND MANAGEMENT SERVICES**

ULUNDI

27-05-2020